



**CITY OF WALLED LAKE
PARKS & RECREATION COMMISSION
MONDAY, MARCH 2, 2020**

The Meeting was called to order at 7:30 p.m.

ROLL CALL: Cheney, Hecht, Johnson, O'Rourke, Robertson

ABSENT: Loch, Palmer

OTHERS PRESENT: Recording Secretary Jaquays, DPW Leader Ladd, Mayor Ackley

REQUESTS FOR AGENDA CHANGES:

Commissioner O'Rourke requested to appoint a new chairman at tonight meeting.

APPROVAL OF MINUTES:

**P&R 03-01-20 APPROVAL OF THE JANUARY 13, 2020, PARKS AND
RECREATION COMMISSION MEETING MINUTES**

Motion by Hecht, seconded Robertson, CARRIED UNANIMOUSLY: To approve the January 13, 2020 Parks and Recreation meeting minutes.

AUDIENCE PARTICIPATION:

Mayor Ackley reported that she has not received communication from the family interested in hosting a Special Olympics. Mayor Ackley suggested the commission wait for more information before moving forward.

*Giovanni Johnson arrived 7:38 PM

UNFINISHED BUSINESS:

1. Discussion - 2020 Spring Egg Hunt

Ms. Jaquays reported that the egg hunt will be on April 11 from 11 AM to 1PM and passed out the Egg Hunt Flyers. Ms. Jaquays reported that the bounce house, face painter, and magician are booked. Ms. Jaquays explained in the event of rain, the egg hunt will take place at the fire station. Ms. Jaquays said that flyers will be distributed to schools on March 6. Ms. Jaquays said that the City has received the eggs and candy and that the Walled Lake Villa will be doing the egg stuffing. Ms. Jaquays asked board members to arrive at 9AM to help with set-up. Ms. Jaquays asked for a volunteer to be the bunny this year.

Commissioner Hecht suggested Council Member Woods to be the bunny.

Commissioner O'Rourke said he can reach out to Council Member Woods.

Commissioner Cheney said he can help pick up the egg hunt materials the Friday before the event.

Commissioner Hecht suggested the egg hunt be advertised through the local newspaper.

Commissioner Johnson said he can reach out to the Spinal Column to do an article.

NEW BUSINESS:

1. Discussion – 2020 Memorial Day Parade

Ms. Jaquays provided the Memorial Day application and explained that applications were sent out February 17. Ms. Jaquays said that a few applications have been returned.

2. Discussion – 2020 Beach Party

Ms. Jaquays said the Beach Party is scheduled for June 20. Ms. Jaquays reported that vendors have reached out and are waiting for the application. Ms. Jaquays said she is looking to have the beach party application ready by March 20. Ms. Jaquays asked when everyone would be available to meet?

Mayor Ackley explained that the meeting will need to coordinate with DDA members in that they are heavily involved in putting on the event.

3. Discussion – 2020 Farmers Market

Ms. Jaquays provided members a copy of the newly designed application and rules and regulations. Ms. Jaquays explained she just completed the Michigan Farmers Market Association market manager training program and is looking forward to professionalizing and implementing new changes to enhance Walled Lake's farmers market. Ms. Jaquays identified the new changes to the rules and regulations and explained their purpose in creating a successful market. Ms. Jaquays highlighted the anticipated affects on the market with the new developments and trail access that will happen this year to the Public Safety Campus.

Commissioner Hecht asked how the public will be informed of these new events?

Ms. Jaquays explained that a flyer is being created that will be distributed at the market and can be posted on the City's social media.

Commissioner Hecht questioned if other farmers markets have social media?

Ms. Jaquays said yes, other markets do. Ms. Jaquays explained she is looking to partner with the DDA website to promote the market.

Commissioner O'Rourke asked when developments will begin on the Public Safety Campus? Mr. O'Rourke questioned if the market will be relocated during construction?

DPW Leader Ladd explained that bids will be sent out March 10. Mr. Ladd explained that the market will be held on the west side of the property with the design being a straight path with vendors on both sides. Mr. Ladd explained they are working on getting water access for the market.

Commissioner Hecht asked if it is a goal to host the market on a Saturday?

Ms. Jaquays explained that the Walled Lake farmers market competes with popular local markets for customers and vendors. Ms. Jaquays explained that if the market were to be moved to a Saturday, there would be a loss in vendors as many of them participate at other Saturday markets. Ms. Jaquays said that what makes Walled Lake's market attractive to vendors is the opportunity to have a Wednesday market.

DPW Leader Ladd further explained that if the market were to be held on a Saturday, DPW personnel and staff would have to be paid overtime. Mr. Ladd listed multiple ways that DPW assists the market.

DISCUSSION:

**P&R 03-02-20 MOTION TO APPOINT DENNIS O'ROURKE AS THE PARKS
AND RECREATION CHAIRMAN**

Motion by Hecht, seconded Robertson, CARRIED UNANIMOUSLY: To appoint Dennis O'Rourke as the Parks and Recreation Chairman.

P&R 03-03-20 ADJOURNMENT

The meeting adjourned at 8:21 p.m.

Hana Jaquays
Recording Secretary

Dennis O'Rourke
Chairman